



Challenges and Opportunities: Library & Information Center

Our motto is:

To give
Maximum Information,
Maximum Number of times by
Maximum Possible ways in
Minimum Time.

About Us

Mission

“ Khazar University Library & Information Center (LIC) as the intellectual heart of the university community, provides quality support for teaching, learning, and research through our staff, collections, programs, spaces, and services.



“ The Khazar University LIC offers a search functionality across the various collections and resources made available by the library. This includes the **Library Collection** (containing books, journals, articles, laws, and more), and the **e-Resources Collection** (databases, e-books, e-journals). Using the search box above you can search both collections simultaneously or select an individual collection to search.

The LIC brochure also provides practical information about the library, the available collection and resources and our services.

Finally, you can consult various Research Guides, compiled by our information specialists and aimed at helping you to easily find materials and resources on a specific topic.

LIC is a member of the **Azerbaijani Library and Information Consortium**, a member of **Azerbaijani Association of Development of Library**.



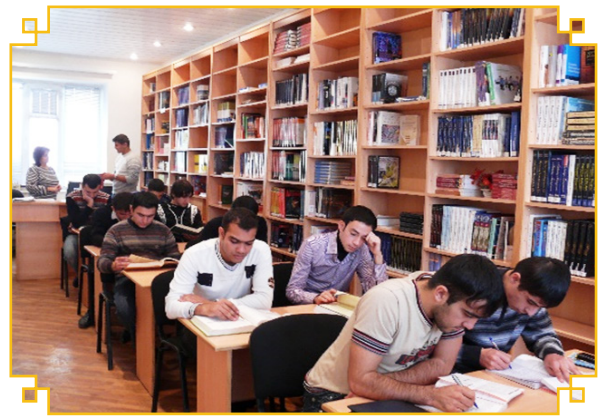
LIC Presentation

Buildings

“ LIC is located on the five and six levels of the Mahsati Street 41 Neftchilar Campus Building. It maintains three branches open to the public: the English department branch on the Downtown Baku Campus; the Alatava Campus Library (at the Dunya School, a K-12 IB World School) and Sumqayit Dunya School which are affiliated with the university.



► Neftchilar Campus



► Downtown Campus



► Dunya School
(Baku)



► Dunya School
(Sumqayit)



Library Sections

Access Section



“ The Access Section incorporates printed material such as books, journals, pamphlets, brochures, maps, etc., as well as electronic materials such as CD-ROMs, videocassettes, online sources, digital databases and Internet access. The material is organized in several categories such as Dictionaries (General and Specialized), Encyclopedias (General and Specialized), Bibliographies, Business directories etc.

Lending Section



“ The Lending Section or the Circulation desk is responsible to register the new members of the Library, to administer their accounts, to inform the users of the procedures for borrowing materials, to provide general information about Library policies, collections and materials.

Cataloguing Section



“ The Cataloguing Section is considered the hub of the library. All acquisitions of the library whether by purchase, gifts or donations must be analyze by the cataloguing section and goes through a process before the item is ready for the shelf. Cataloguing primary function is to inco-operate books and other materials into the library's catalogued collections that is readily accessible to it valuable users. This feat is achieved by classifying, shelving, conducting descriptive as well as subject cataloguing.

The Readings Room are a spacious comfortable areas that provides the appropriate facilities for reading or researching. Among the services offered in this section is a network of 16 PCs, and several workstations for public use.



Our Team



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Position: Director of Library Information Center

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“PhD in Mathematical Methods in Economics

Mrs. Aytaj Misgarli

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Mrs. Samira Orujova

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(Baku State University, Azerbaijan)



Ms. Jamila Guliyeva

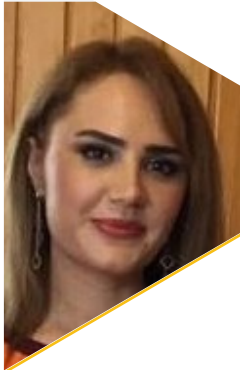
Position: Head of Acquisition Section

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“MS in Linguistics (Azerbaijan State
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Our Team



Mrs. Aziza Jafarova

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“Linguistics, specialty: Translation BS in Linguistics (Odlar Yurdu University)



Mrs. Samira Safarova

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Our Team



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Ms. Sevinj Aliyeva

Position: Librarian

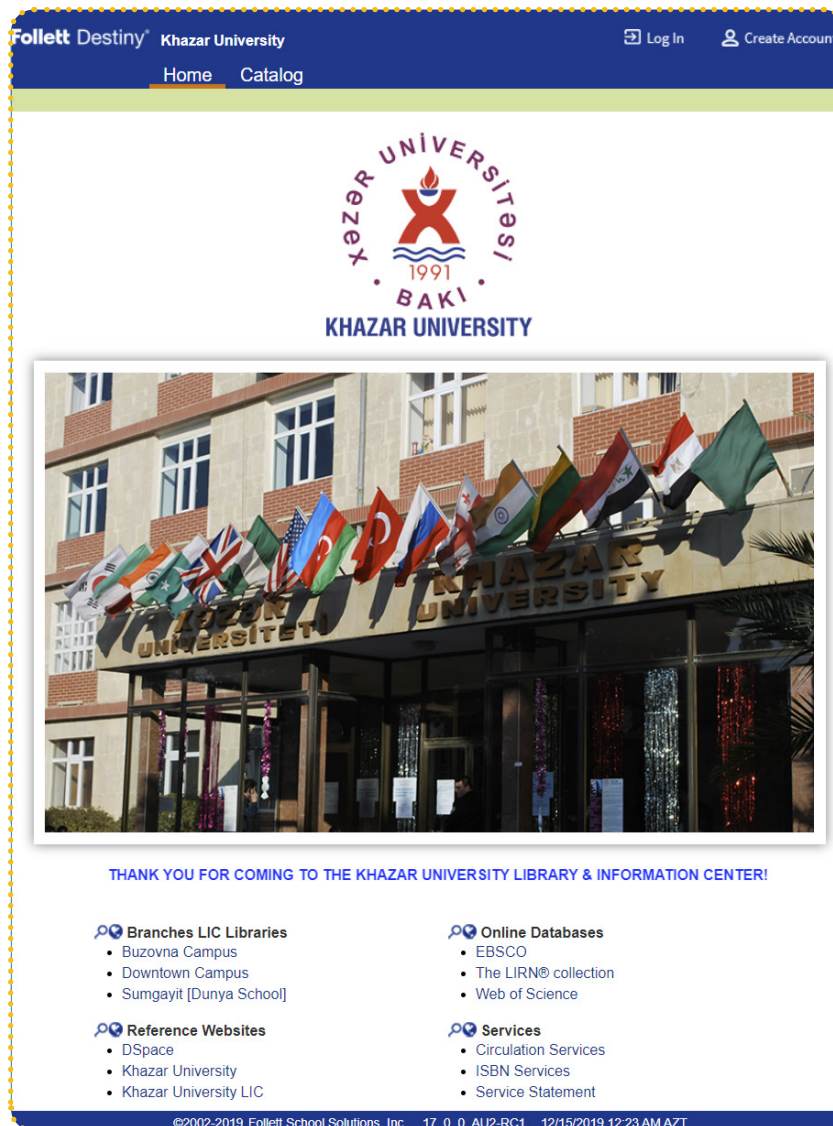
E-mail: saliyeva@khazar.org

“BS in Library and Information (Baku State University, Azerbaijan)



Online Catalog

“ LIC, Dunya School and Sumqayit Dunya School use Follett Destiny Library Manager for managing their library resources than any other platform. There’s a reason why: this solution not only allows librarians and administrators keep thorough, real-time track of a library’s inventory and media assets, but also gives students a fun means of discovery and reading.



Follett Destiny Khazar University Log In Create Account

[Home](#) [Catalog](#)

1991
BAKİ
KHAZAR UNIVERSITY

THANK YOU FOR COMING TO THE KHAZAR UNIVERSITY LIBRARY & INFORMATION CENTER!

- Branches LIC Libraries**
 - Buzovna Campus
 - Downtown Campus
 - Sumqayit [Dunya School]
- Online Databases**
 - EBSCO
 - The LIRN® collection
 - Web of Science
- Reference Websites**
 - DSpace
 - Khazar University
 - Khazar University LIC
- Services**
 - Circulation Services
 - ISBN Services
 - Service Statement

©2002-2019 Follett School Solutions, Inc. 17.0.0 AU2-RC1 12/15/2019 12:23 AM AZT

Destiny Library Manager is a complete library management system that can be accessed from anywhere, 24/7, helping to strengthen the crucial bond between the library, the classroom, and home.

LIC computerized online catalog of all the available materials which is called Online Public Access Catalog or OPAC. This catalogue can be accessed by all computer terminals within the library, or via the Internet (<https://khazaruniversity.follettdestiny.com>).



Databases



The LIRN® collection provides students with millions of peer-reviewed and full-text journal, magazine, and newspaper articles, e-books, podcasts, audio, and video resources to support their academic studies.



EBSCO Information Services is one of the world's leading aggregators providing quality database products and services for tens of thousands of libraries around the globe.



Cambridge University Press currently publishes more than 390 peer-reviewed academic journals covering subjects across the humanities, social sciences and science, technology and medicine.



Regional Information Center for Science and Technology (RiCeST) is an Iranian governmental organisation established to promote the production and distribution of scientific information.



Nature Publishing Group (NPG) is an international publishing company that publishes academic journals, magazines, online databases, and services in science and medicine.



IOPscience provides publications through which scientific research is distributed worldwide.



Web of Science™ (previously known as Web of Knowledge) is an online subscription-based scientific citation indexing service maintained by Clarivate Analytics.



The Royal Society's fundamental purpose is to recognise, promote, and support excellence in science and to encourage the development and use of science for the benefit of humanity.



Edward Elgar Publishing is a leading international publisher of academic books and journals in economics, finance, business and management, law, environment, public and social policy.



Polpred.com is the largest archive of Russia's major business publications. Thousands of news items are placed on the website every day.



Why are journals important?



▶ New findings, research and developments, within an academic fields are communicated through professional journals.

▶ Peer Review is also known as:

- ▶ Scholarly;
- ▶ Refereed.



- ▶ When journal is peer-reviewed, most of its articles undergo a review process.
- ▶ Peer Review is the academic "Gold Standard".



Why not just use Google?

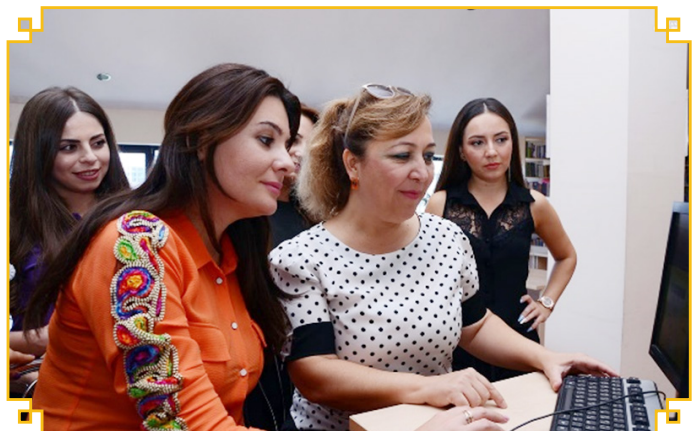
► It is an index of the web pages: finds web pages, but it is not a direct source of information.



► It has a limited ability to search specialized data sources:

► Some databases and other information sources do not provide direct access through Google.

► Use Google as a secondary source of information.



DSPACE

“ The Digital Open Access Khazar University Institutional Repository (KUIR) <http://dspace.khazar.org> is a service of the Library and Information Center that preserves and makes available scholarly research by Khazar University’s faculty, staff, and students. The open access repository includes books, conference papers, images, peer-reviewed scholarly articles, technical reports, theses and dissertations, working papers, and more.

The screenshot shows the DSpace website for Khazar University. At the top, there is a navigation bar with 'Home', 'Browse', and 'Help' links, a search bar, and a 'Sign on to:' dropdown. Below the navigation bar is a green banner with the text 'DSpace at Khazar University'. The main content area features the Khazar University logo on the left, which includes the text 'KHAZAR UNIVERSITETI', '1991', 'BAKI', and 'KHAZAR UNIVERSITY'. To the right of the logo is a large heading: 'Welcome to the Khazar University Institutional Repository (KUIR)!'. Below this heading is a sub-heading: 'Administrated by Khazar University Library Information Center, the KUIR showcases the research outputs of Khazar University staff.' Below the welcome message is a 'Recent Submissions' section with a 'See' button and a snippet of text about the Iravan Khanate. To the right of this section is the 'e-Library' logo and a quote: 'If you are a member of the Khazar University community and would like to contribute digital resources to KUIR see the IR Policy, or contact KUIR staff.' Below these sections are four columns of filters: 'Communities in DSpace', 'Discover', 'Author', 'Subject', 'Date issued', and 'Has File(s)'. Each filter column contains a list of categories with corresponding item counts.

Communities in DSpace	Discover	Author	Subject	Date issued	Has File(s)
Academic Support (69)	Isaxanlı, Hamlet (107)	Isaxanlı, Isaxan (80)	Azerbaijan (19)	2010 - 2019 (1542)	Has File(s)
ADB Depository Library (69)	Rousseau, Richard (57)	Rousseau, Richard (57)	Azərbaycan (8)	2000 - 2009 (976)	true (2654)
Career Development Center (7)	Isaxanlı, Hamlet (29)	Isaxanlı, Hamlet (29)	Yəsenin Azərbaycan dilində (8)	1990 - 1999 (102)	
Center on Economic Policy and Development (1)	Aslan, Knyaz (26)	Aslan, Knyaz (26)	Yəsenin Bakıda (8)	1980 - 1989 (13)	
Central Administration (91)	Исаханлы, Исахан (24)	Исаханлы, Исахан (24)	Azərbaycan dilinə tərcümələr (7)	1970 - 1979 (14)	
Education Legislation (4)	Shahgaldiyev, Eldar (20)	Shahgaldiyev, Eldar (20)	Sergey Eсенин (7)	1960 - 1969 (7)	
Eurasian Academy (2)	Amirov, Einur (18)	Amirov, Einur (18)	keramika (6)	1954 - 1959 (1)	
ISBN Publications (15)	Zaytseva, Tatyana (18)	Zaytseva, Tatyana (18)	Open Access Week (6)		
Khazar University Press (50)	Иsmayılova, Elza (17)	Иsmayılova, Elza (17)	Rus poeziyasından tərcümələr (6)		
	next >		Есенин в Баку (6)		
			next >		

KUIR is not only contemporary or emerging source of knowledge, information and communication, but also one of the important digital services in our university. Consequently, KUIR provides excellent opportunities for Khazar University to expand knowledge beyond internal and external learning environments.

LIC is waiting for your new publications!



▶ Support for eLearning & Research

- ▶ Doctoral students' theses repository collection at the Khazar University Schools;

- ▶ eLearning by Moodle platform (<https://elearning.khazar.org>);

- ▶ ePortfolio by Mahara platform (<https://eportfolio.khazar.org>);

- ▶ eLibrary by Calibre platform (<http://elib.khazar.org>);

- ▶ Open Access.



eResources & Services

LIC is expected to provide digital materials for courses, research projects and institutional academic activity to satisfy the needs of the well defined specialized clientele like faculty, students, researchers, administrators.



CATALOGUE

Follett Destiny
&
WorldCat



DATABASES

EBSCO
&
Web of Science



NEWS

Facebook
Twitter
Instagram



DSPACE

Institutional
Repository



eBOOKS

Calibre eBooks
Management
System



WI-FI



GOOGLE SCHOLAR



LOCAL COLLECTIONS

Dissertations



INTER-LIBRARY LOANS



MOODLE

Online eLearning
Management
System



MAHARA

Online ePortfolio
Management
System



ISBN

ISBN & ISMN

Special Services



LIC Website



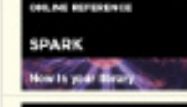

Continually review, evaluate, and improve the library's website to ensure that it meets user needs, promotes ease of access to information resources and incorporates up-to-date technologies and effective user interface design features (LIC Action Plan 2019-2020).

The screenshot displays the Khazar University Library website. The header includes navigation links: Alumni, Library, Student Life, eLink, SMS, Webmail, Contact, and language options (AZE, ENG). The main navigation menu lists: ABOUT US, ACADEMICS, ADMISSION, RESEARCH, NEWS/EVENTS, INTERNATIONAL. The breadcrumb trail reads: Main page / LIBRARY / e-Resources / Free Trial. A sidebar on the left lists e-Resources: eCatalogue, Institutional Repository, Databases, Calibre, Azerbaijan Research Online eJournals, Khazar University ePublications, Free eBook Software, and Free Trial (highlighted). The main content area features a 'Free Trial' section with the following text:

International Academic publisher De Gruyter is now offering free trial access to its full-text databases/reference works in science and technology.

The access for Khazar University is valid from **29/10/2019 to 30/11/2019**.

For full information on databases, click here:

	NANO - www.degruyter.com/db/nano
	Energy Online - https://www.degruyter.com/view/db/energyo
	Spark - https://www.degruyter.com/view/db/spark
	Enzymes online - https://www.degruyter.com/view/db/enzo

A User Guide to explain the database functions to you is available at <http://www.degruyter.com/page/867>.

Below the table are social sharing icons for Facebook, Twitter, Google+, and LinkedIn. At the bottom, there are social media icons for Facebook, YouTube, LinkedIn, Instagram, and ResearchGate, along with the text 'CONNECT WITH US' and 'Copyright © Khazar University, 2019'.



LIC Website Map

Visiting the Library

- News
- Mission & History
- For visitors
 - Admissions
 - New users FAQ
 - IT Facilities
- Rules
 - Circulation Policy
- Accessibility
- Display & Exhibition
- Space
- Staff Directory

e-Resources

- eCatalog
 - WorldCat
 - OPAC [Follett Destiny]
- Institutional Repository[DSpace]
- Databases
- Calibre
- Azerbaijani Research eJournals
- Khazar University ePublications
- Free eBook Software
- Free Trial

Research

- Strategic Plan
- Action Plan
- Research &
 - Reference
 - Reference
 - Major Data
 - Current
 - Acquisiti
 - Circulatio
 - Course F
 - Recomm
- About Open
 - Open Ac
 - Open Ac
 - Open Ac
 - Search E
- Internation
- Research T
- Best Free S
- ePortfolio



LIC Website Map

Search

Plan
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& Instruction Services
ing Styles
ce Services
atabases
Awareness
ons
on and Routing
Reserves
ended Journal Lists
n Access
cess Policy
cess Activities
cess Resources
Engine
al Projects
Tools
Search Engines

Collection

- Library Collections
- Azerbaijan Periodicals Online
- Depository Library Collections
- Collection Development Policy
- Donations

Services

- Service statement
- Circulation Services
- Special Services
- Interlibrary Loan Service



MOODLE

“ Moodle is the University’s VLE (Virtual Learning Environment). Moodle is a learning platform designed to provide educators, administrators and learners with a single robust, secure and integrated system to create personalised learning environments. Moodle provides us with a flexible tool-set to support both blended learning and online courses.

The screenshot displays the Moodle LMS interface for Khazar University. At the top, there is a navigation bar with the university logo, the text "Welcome to the Khazar University Learning Management System 'Moodle!'", and social media icons for search, Facebook, Instagram, YouTube, and LinkedIn. Below this is an "ANNOUNCEMENTS" section for a course titled "Teaching and Learning in HEIs" by teacher Ulkar Bayramova. A banner image shows a hand interacting with a tablet displaying various icons, a computer monitor with the Moodle logo, and a person working on a laptop. A search bar labeled "Search Courses" is positioned below the banner. The main content area is titled "Available courses" and contains a grid of nine course cards, each with a representative icon and a "Course >" button. The courses listed are: Strategic Business Communicati..., Historical and Philosophical Fou..., Təhsilə giriş, Curriculum and Assessment Str..., Leadership and Organizational B..., ICT in Education, Teaching and Learning in HEIs, CMS101 Introduction to CS (Spr..., and CMS101 Introduction to Comput... At the bottom of the page, a copyright notice reads "Copyright © 2019 Khazar University. All Rights Reserved".

There is information available about the latest version of Moodle, pedagogy around Moodle and guides available on <https://elearning.khazar.org>



MAHARA

“ This service is operated by Library & Information Center and provides a single-sign-on portal for Khazar University staff, students and Khazar partners using our tools and services. The ePortfolio helps students control their own digital presence. It also builds and collects materials that can be effective in their resumes, future job interviews, and other professional opportunities.

ePortfolio
KHAZAR UNIVERSITY

Site default (English) Change

1991
BAKI
KHAZAR UNIVERSITY

**Welcome to the Khazar University
Institutional ePortfolio!**

Administrated by Library & Information Center, showcases electronic portfolios of the Khazar University teachers, students and staff.

create
Develop your portfolio
Create your electronic portfolio in a flexible personal learning environment

Share
Control your privacy
Share your achievements and development in a space you control

Engage
Find people and join groups
Engage with other people in discussion forums and collaborate with them in groups

Login

Fields marked by "*" are required.

Username: *

Password: *

Login

Lost username / password

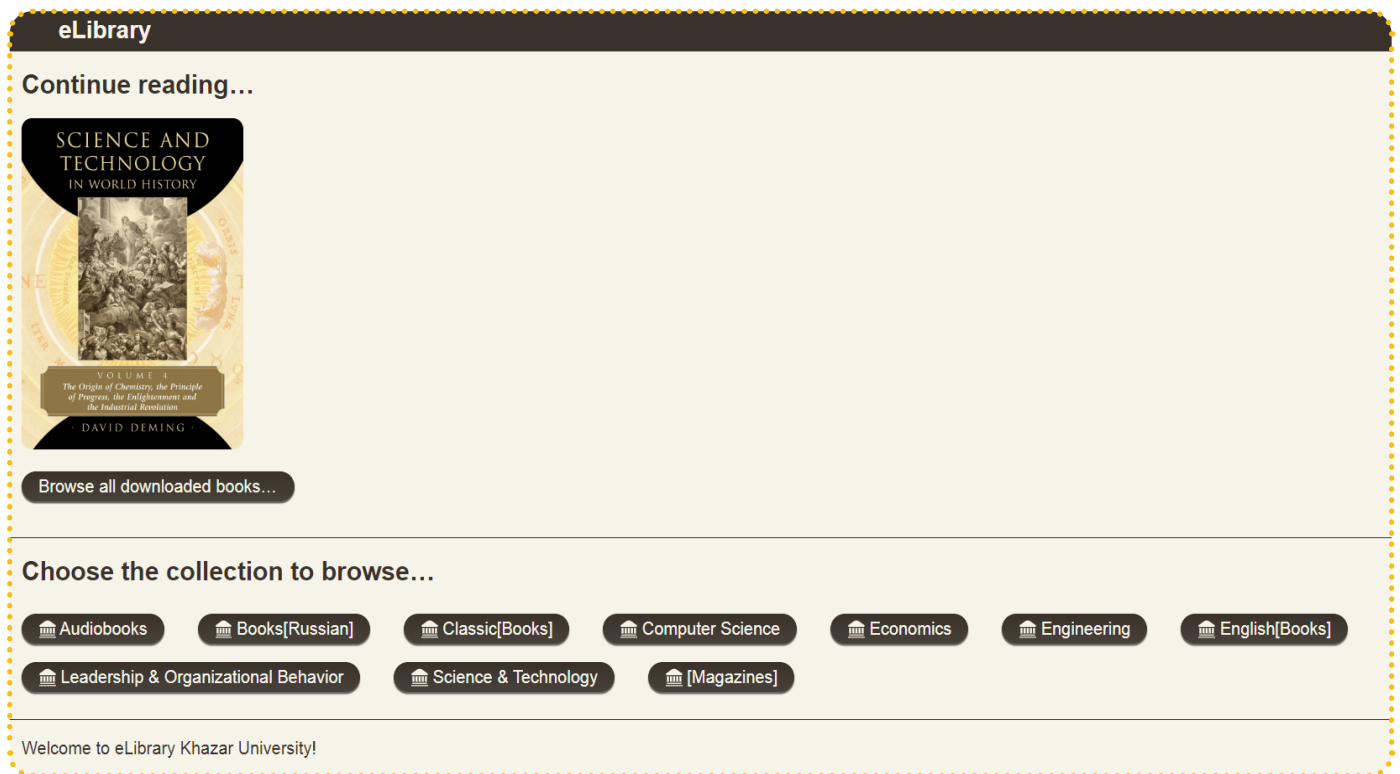
Powered by **mahara** Legal About Contact us

The goals of ePortfolio integration are to represent the values unique to the Khazar University, develop student creativity, enhance critical thinking skills, showcase growth, promote information literacy, and demonstrate reflections of what they have learned. The platform we use for ePortfolio is called Mahara (<https://eportfolio.khazar.org>).



CALIBRE

“ Calibre is a cross-platform open-source suite of e-book software. Calibre supports organizing existing e-books into virtual libraries, displaying, editing, creating and converting e-books, as well as syncing e-books with a variety of e-readers.



The screenshot displays the eLibrary interface. At the top, it says "eLibrary". Below that, there's a section "Continue reading..." featuring a book cover for "SCIENCE AND TECHNOLOGY IN WORLD HISTORY VOLUME 4: The Origin of Chemistry, the Principle of Progress, the Enlightenment and the Industrial Revolution" by DAVID DEMING. A button below the book says "Browse all downloaded books...".

Below this, there's a section "Choose the collection to browse..." with several buttons: Audiobooks, Books[Russian], Classic[Books], Computer Science, Economics, Engineering, English[Books], Leadership & Organizational Behavior, Science & Technology, and [Magazines].

At the bottom, it says "Welcome to eLibrary Khazar University!"

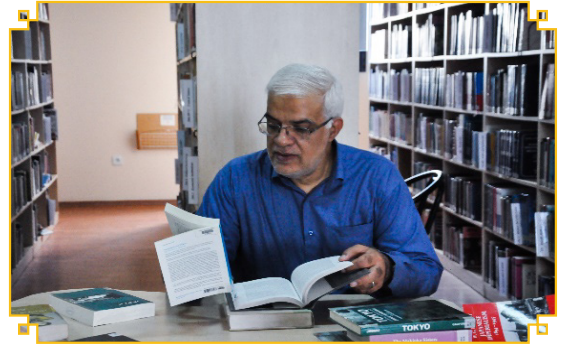
Fantastic cross-platform E-library management system

It provides an ideal platform to store various ebook formats, and converts them all to a common format that can be read by various digital readers.



Research Services

- ▶ Strategic Plan;
- ▶ Action Plan;
- ▶ Research & Instruction Services:
 - ▶ *Referencing Styles (APA, MLA, Harvard, Chicago, etc.);*
 - ▶ *Recommended Journal Lists.*



- ▶ Azerbaijani Higher Attestation Commission Journal List by Specialization:



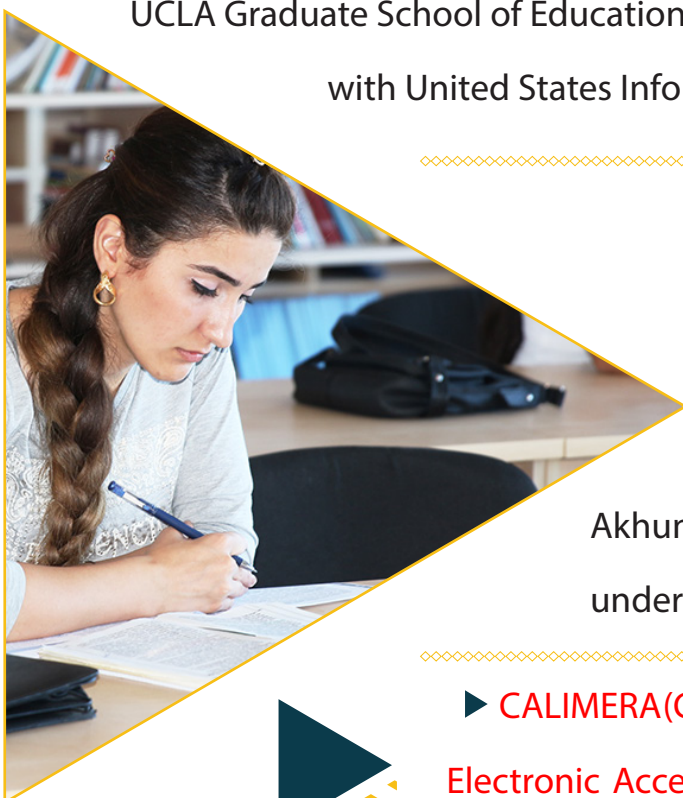
- ▶ *Technical Sciences;*
- ▶ *Mathematics. Mechanics;*
- ▶ *Physics. Astronomy;*
- ▶ *Chemistry;*
- ▶ *Philosophy. Sociology. Psychology.*

- ▶ Information about the publications included in the international database of abstracts and citation system:
 - ▶ *SCOPUS Journal List;*
 - ▶ *Thomson Reuter (Master Journal List);*
 - ▶ *Web of Science Open Access Journal List.*
- ▶ Open Access Services (Open Access Policy, OA Activities, OA Resources, Search Engine).



Research Projects

► **Khazar University Center for Education and Information Studies (CEIS)**, initially established in partnership with the UCLA Graduate School of Education and Information Studies with United States Information Agency funding.



► **Project Gutenberg**, assisting in digitizing public domain Azerbaijani literature in Latin script in partnership with Akhundov National Library and Institute of Literature under National Academy of Sciences of Azerbaijan.

► **CALIMERA (Culture Applications: Local Institutions Mediating Electronic Access)** aimed sharing of best practice, mobilising and adding European value to IST-based national programmes, producing guidelines and benchmarking tools with a special focus on the needs of Azerbaijani libraries, archives and museums and addressing the needs of the end user.





Research Projects



► **UNESCO Translation Project**, aimed to complete a bibliography of the translations in various editions (books, journal articles, conference papers, etc.) from Azeri into other languages and from other languages into Azeri.



► **Library Collection Development Projects**, including a long-term work with international library foundations and programs, such as Journal Donation Program, Science Journal Distribution Program, Sabre Foundation, American Chemical Society, Islamic Foundation, Corporate Body of Buddha Education Foundation in Taiwan, Japan Foundation Library Support Program, International Book Project, World Vision's Gift in Kind Program and others.



► **The International Society for Science & Religion Library project**. This library consists of 224 books spanning all important areas and disciplines as well as key international and intercultural voices.



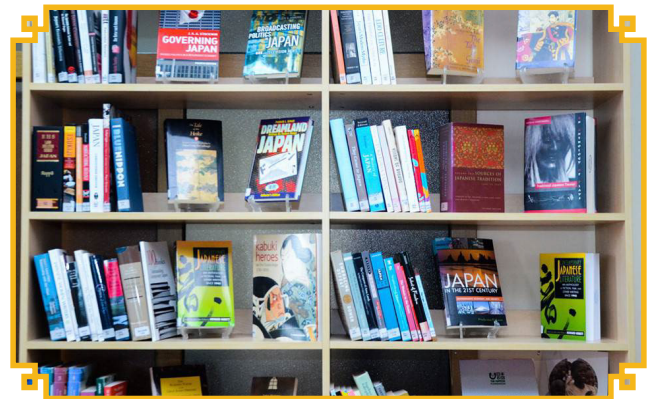
Research Projects

► **Chinese Books** from Hanban International Project. According the project LIC received 250 books and Media resources.



► **Chinese Corner Project.** In order to provide more high-quality publications and materials for our local Chinese learners and Chinese culture lovers, it worth, in the meanwhile to enhance cultural exchange between China and Azerbaijan.

► **Nippon Foundation Project.** As part of the project "100 Books for Understanding Contemporary Japan" Foundation Nippon in cooperation with the Japanese Embassy has provided a donation of books about Japan.



► **Embassy Book Donation Project.** Our special Embassy Book Donation Project has been continuing for many years! The Embassies of the USA, United Kingdom, India, Turkey, Finland, Germany, Italy, etc. have generously donated many books to help us expand our Collection.



Khazar University Press



KHAZAR UNIVERSITY PRESS CATALOG

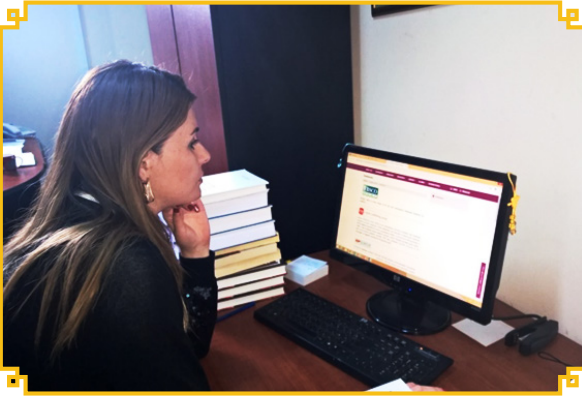


2019

Annotated Catalog



Special Services



▶ ISBN & ISMN Services:

- ▶ ISBN & ISMN request form;
- ▶ Database of all (registered) Books in Print, available through LIC website;
- ▶ Accounting the titles of assigned publishers' prefix and title numbers;
- ▶ Online contracts;
- ▶ International ISBN Agency Report (twice a year).



▶ Marketing Services:

- ▶ Online Selling Khazar University Press books;
- ▶ Online book market used books in future.



Presentations



- ▶ New Year Students Library Orientation.

For Magisters & PhD students:

- ▶ “Introduction to Electronic Resources: Khazar University Library & Information Center”.

For Erasmus+ PETRA Project:

- ▶ Institutional Repository Services: “DSpace”;
- ▶ eLearning “MOODLE”.



For Khazar University Community:

- ▶ ePortfolio “MAHARA”.

For OA European experts:

- ▶ “Open Access: Experience of Khazar University”.



Display & Exhibition

“ Khazar University Library & Information Center has embarked on a great new initiative that will support the social, cultural, and intellectual life of the University and the wider community.

We encourage all Academic and Administrative & Service Units, as well as community groups, to make use of display spaces and facilities at all LIC libraries. Open to the public during library hours, the exhibition space and interactive displays of local interest curated or selected by the LIC.



Future Trends

Librarians need to see themselves and their libraries as bridges to the past and gates to the future.

“ Trends that will determine the transformation of the knowledge warehouse idea in the coming years:

- information in the cloud;
- comprehensive search engine;
- multiformat media environment;
- library - a club of live communication;
- library-center for the preservation of local culture ...





Library & Information Center

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Email: library@khazar.org

Web: www.khazar.org